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Date: Tue, Jan 3, 2023 at 10:17 AM  
Subject: BTT Online Access - 30 day extension  
To:

Effective 12/27/2022

WVBTT released a change to BTT Online to allow practitioners, agency administrators and service coordinators to have extended access to children for whom they have authorizations for 30 days after their authorization end date or discontinue date. This will allow extended time to make sure all documents can be uploaded to the child's library on BTT Online.

**Users Roles affected:**

**ISC – Interim Service Coordinators** now have access to

- child records assigned to them for 30 days after the Initial IFSP start date
- child records assigned to them for 30 days after being replaced by a different ISC in referral or intake status
- child records assigned to them for 30 days after the closure date if the child does not reach IFSP

**OSC – Ongoing Service Coordinators**

- continue to have access to child records assigned to them for 60 days after the exit date
- now have access to child records for 30 days after being replaced by a different OSC for children in intake status
- now have access to child records for 30 days after an authorization end date or discontinue date

**Practitioners**

- now have access to child records for 30 days after their authorization end date or discontinue date
- now have access to child records for 30 days after the child's exit date when the practitioner has an active authorization at time of exit

**Agency Admins**

- continue to have access to child records that their agency practitioners or service coordinators have authorizations for or are assigned to
- now has access to child records for 30 days after an authorization for their agency has ended or been discontinued
- now have access to child records for 30 days after the child's exit date

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